



## The Y – Caloundra

# BIRTHDAY PARTY BOOKING FORM

Please complete all details below and return to our Birthday Party Extraordinaire. We will then determine if we have a party timeslot for your requirements

[\(caloundra@ymcabrisbane.org\)](mailto:caloundra@ymcabrisbane.org)

<b>CHILD'S NAME</b>	
<b>TURNING AGE</b>	
<b>PREFERENCE COLOUR &amp; T-SHIRT SIZE</b> <small>(subject to availability)</small>	
<b>PARTY DATE &amp; TIME:</b> Sat – 12.00-2.00pm or 2.00-4.00pm	<i>(Please note times &amp; dates are limited and subject to availability of venue and staff.)</i>
<b>TOTAL NUMBER OF CHILDREN *</b>	<i>(Price includes 15 kids, we can accommodate up to 25 kids at an additional cost of \$15 per child after the included 15 kids)</i>
<b>PARENT NAME</b>	
<b>HOME PHONE</b>	
<b>MOBILE</b>	
<b>EMAIL</b>	
<b>ADDITIONAL NOTES</b>	
<b>TOTAL AMOUNT DUE:</b>	\$350 (Sat inc 15 kids) _____ Additional kids @ \$15 per child  Total Owing: \$ _____ \$100 Dep paid: Yes - Date Paid _____ Balance Due 7 days prior to party: \$ _____ Due Date: _____



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### BIRTHDAY PARTY TERMS & CONDITIONS

- \$100 non-refundable deposit is required at time of booking.
- Balance of party cost to be paid 7 days before the Birthday party.
- Children should wear comfortable sportswear (not dresses or skirts). All jewellery (except studs or sleepers) and any hard hair accessories must be removed before commencement of the gym party activities.
- Hosts to ensure all parents come into the center to sign their child in and provide contact details, as a safety requirement.
- A responsible adult must sign in each participating child. Their contact number will only be accessed if required on the party day and will not be transferred to any third parties.
- Children under 4 years of age must be accompanied by an adult during the gym party activities.
- Accompanying adults are to remove footwear when accessing the gym party activity area.
- Participants during a party are under the care and direction of the supervising coaches for the duration of the gym activity period.
- Siblings not included in the party list of guests are the responsibility of accompanying adults and do not participate in the gym party activities.
- No food or drink is to be consumed in the gymnastics hall. A water bottle fill bubbler is available for participants and observers.
- The minimum party package is **\$350** (this includes 15 children) regardless of the number of children who attend. Maximum numbers is 25 children per party at an additional fee of \$15 per child over the initial 15 included.
- The price includes 1 hour and 15 minutes with our Party Coaches in the Gymnasium.
- For the final 45 minutes, the host family is responsible for all supervision of children in attendance.
- For the final 45 minutes the group will move to the party area. A sink, microwave and fridge is available.
- Please ensure that all present opening, party food consumption, party bag distribution etc. is concluded within the allocated time.
- The party area will be left in a clean and tidy state.
- Additional cleaning fees may incur if the party room is not left in a clean state this includes the removal of all decorations, and all rubbish placed in the bins.
- Cancellation within 14 days of party will incur a \$100 cancellation fee, Cancellation 7 days prior to party will incur a 50% fee.

I agree to the Birthday Party Terms and Conditions as listed above

Signature: \_\_\_\_\_

Signature Name: \_\_\_\_\_